

**ADIRONDACK CENTRAL SCHOOL  
BOONVILLE ELEMENTARY  
BOONVILLE, NY 13309**

**REGULAR BOARD MEETING MINUTES – September 10, 2019**

<b>MEMBERS PRESENT</b>	<b>OTHERS PRESENT</b>
Michael Kramer – President Almanda Sturtevant – Vice-President John Abdo Bruce Brach Mark Emery Richard Gallo Doug Muha	Edward Niznik, Superintendent, Sharon Cihocki, Business Administrator, Wendy Foye, CSE Director; Wendy Keehfus-Jones, BE Principal; Jill Schafer, WL Principal; Heidi Smith, HS Principal; Dan Roberts, Assist. HS Principal; Linda Guernsey, Director of Curriculum; Jill Rowlands-Wills, MS Principal; Cameron Teachout, Director of Facilities III; Marie Yager, Richard Chrisman-ATA, Alicia Morales, Shawn Southwick
<b><u>MEMBERS EXCUSED:</u></b>	

At 6:30 p.m. Mrs. Keehfus-Jones, BE Principal gave a tour of the building to Board members.

At 7:05 p.m. Mr. Kramer called the meeting to order and led the recitation of the Pledge of Allegiance

Mrs. Cihocki, Business Administrator, served as Clerk Pro-Tem in the absence of the District Clerk.

**PRESIDENT’S MOMENT:**

Mr. Kramer asked for a show of hands of who has not looked at the multipurpose field, it is beautiful.

**PRESENTATION:**

Mrs. Guernsey – Director of Curriculum, Instruction Assessment & Data – Gave an overview of the district’s AIS Plan. Handed out pamphlets to the board. She did a Title I overview at open houses. Question was asked how do you know if AIS is effective? STAR data is looked as and is a progress monitor. She talked about academic growth and dashboard. Question was asked can a 90’s student get a 1? Yes and they are monitored.

Mrs. Guernsey also gave an overview of the district’s Professional Development Plan (PDP), a plan designed to improve the quality of teaching by helping teachers stay current and meet the needs of students. This plan is adopted by the Board each year. A mentoring program is in this plan for new teachers to provide guidance and support during the critical early years of teaching.

Evidence inputs for objectives 1) Show evidence of performance, quantitative. 2) Prepare students for college and career. Interview students who have graduated on what we could have done better. Objective 3.1 – Develop a positive and professional culture, survey staff.

**PUBLIC FORUM:**

Marie Yager – stated she is worried about how county changed math and work skills.

Bruce Brach – asked again about the accelerated math at the 9<sup>th</sup> & 10<sup>th</sup> grade levels. Mr. Niznik explained honors would be 11<sup>th</sup> & 12<sup>th</sup> honors math, MVCC calculus.

Public Forum ended at 7:51 p.m.

**ADMINISTRATORS REPORTS:**

**Mrs. Keehfus-Jones- Boonville Elementary Principal:**

- Started the first day of school with 423 students. Have since had 8 new students enroll for a total of 431 students.
- Open House held last night, great turn out.

**Mrs. Foye –CSE Director:**

- IDEA grants submitted and approved.
- State performance indicator.
- Enrolled 20 new students with IEP’s or 504’s over the summer.

**Mrs. Guernsey – Director of Curriculum, Instruction, Assessment & Data:**

- 3-8 state math test results – 30% district 2019 down from 35% district 2018, 45% state, 43% region.
- 3-8 state ELA test results –37% district 2019 up from 36% 2018, state 45%, region 42%.

**Mrs. Schafer –West Leyden Principal:**

- Started the first day of school with 136 students.
- Open house will be held this Thursday.
- Tech mobile app is available.

**Mrs. Smith – HS Principal:**

- Started the first day of school with 357 students.
- Open House will be held on the 19<sup>th</sup>.
- Financial Aid night to be held earlier – using same format.

**Mr. Roberts – Assistant HS Principal:**

- Met with classrooms.
- October – College visits.

**Mrs. Rowlands-Will – MS Principal:**

- Started the first day of school with 281 students, had 7 new students.
- National Junior Honor Society will hold a book fair next week.
- School pictures will be taken on September 16<sup>th</sup>.
- Open house is on September 19<sup>th</sup>.

**Cameron Teachout – Director of Facilities III:**

- Turf G-max testing.
- Roof is done, flashing started.
- Middle School masonry – 2 sided, last panel should be done next Wednesday.
- Boonville Elementary elevator repair end of September.
- Revised staffing, HVAC time, moved 3<sup>rd</sup> shift up to 2<sup>nd</sup> shift.
- Had a reportable spill at West Leyden. Barten Loguidice did drilling. DEC happy about how it was handled.

**Ms. Lauzon –Athletic Director:**

- Just came from a Booster Club meeting.
- Kids playing sports can set up an account on FamilyID and do sports paperwork.
- Rules for the turf.
- Sports schedules available through Schedule Galaxy on our website.

**Brian Maneen – Transportation Supervisor:** No report.

**CONSENT AGENDA:**

**Mr. Brach moved and Mrs. Sturtevant seconded, carried 7-0; the Board approved the following by a consensus motion:**

**Minutes:**

- >> August 13<sup>th</sup> Public Hearing,
- >> August 13<sup>th</sup> Regular Meeting
- >> August 27<sup>th</sup> Special Meeting

**Teaching/Non-Teaching Substitutes:**

- >> Regina Narbone – sub-Office Specialist I
  - >> Patricia Murling – sub-Bus Attendant
  - >> Sheryl Hutton – sub-Teacher
- \*\*pending background clearance\*\*

**Building Use:**

AYSO soccer to use the Boonville Elem back field for practices and games	September - October
Adult Co-Ed Volleyball to use the Bonville Elem gym	September – May
National Junior Honor Society to use the MS lobby for a book fair	9-13 thru 9-23-19
Boonville PTA to use the BE cafeteria for monthly meetings	September - June
National Junior Honor Society to use the MS cafeteria and HS auditorium	10-10-19
Boonville PTA to use the Boonville Elem gym, cafeteria and auditorium	10-24-19
AYSO soccer indoor to use the BE gym	October – February
National Junior Honor Society to use the MS lobby for a book fair	5-15 thru 5-26-19

**Field Trips:**

Senior Seminar Class to Lodging Kit & Mercers in Boonville	9/27/19
Senior Seminar Class to Utica Symposium, Sturges Manufacturing in Utica	10/18/19
Senior Seminar Class to Syracuse Symposium, Crown Plaza in Syracuse	1/10/20
Skills USA members to the Holiday Inn in Syracuse	4/22 – 4/24/20

**REGULAR AGENDA:**

**Mr. Emery moved and Mr. Abdo moved, carried 7-0; the Board approved the following:**

**Elementary Teacher Resignation:**

Resolved that, upon the recommendation of the Superintendent, the Board accepted the resignation of Mrs. Kristina Noto, Elementary Teacher, effective August 28, 2019.

**Food Service Helper Resignation:**

Resolved that, upon the recommendation of the Superintendent, the Board accepted the resignation of Mr. Kevin Fox, Food Service Helper, effective September 1, 2019.

**Professional Staff:**

Resolved that, upon the recommendation of the Superintendent, the Board appointed the following Professional Staff:

Name	Tenure Area	Type of Appointment	Certification Status	Effective Date	Rate of Pay
Angela Martin	Elementary Education	3 – year probationary	Professional	9/1/19	D1, Step 7 + Masters

*\*“This expiration date is tentative and conditional only. Except to the extent required by the applicable provision of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher or principal (as applicable) receives an ineffective composite or overall rating in the final year of probationary period the teacher or principal (as applicable) shall not be eligible for tenure at that time.”\**

**Support Staff:**

Resolved that, upon the recommendation of the superintendent, the Board appointed the following support staff:

Name	Position	Civil Service Classification	Type of Appointment	Effective Date	Rate of Pay
Shawn Southwick	Food Service Helper	Non-Competitive	26-week probationary	9/3/19	Grade 7, Step 1

**Lifeguard IIB Permanent Appointment:**

Resolved that, upon the recommendation of the Superintendent, the Board appointed Ms. Delaney Dorrity, Lifeguard IIB, to a permanent position following the successful completion of her probationary period, effective September 1, 2019.

**Mr. Brach moved and Mr. Abdo seconded, carried 7-0; the Board approved the District Safety Plan:**

**2019-2020 District Safety Plan:**

Resolved that, upon the recommendation of the Superintendent, the Board approved the District Safety Plan that was presented at the August 13<sup>th</sup> Public Hearing.

**Civil Service Abolishment of Vacant Office Specialist I:**

**Mr. Abdo moved and Mr. Muha seconded, carried 7-0;**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education abolished the following vacant Office Specialist I titles per Civil Service, PACS-011, PACS-020, PACS-188 and PACS-217.

**Mr. Gallo moved and Mr. Emery seconded, carried 7-0; the Board approved the following:**

**Community Education Courses – Fall 2019:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education approved the Community Education Courses for fall 2019.

**Surplus Equipment:**

Resolved that, upon the recommendation of the Superintendent of Schools, the Board of Education declared textbooks and/or equipment from the District as surplus and be disposed of in the most expedient manner.

**Resolution for Sale of Forestport Elementary Property:**

Mr. Brach moved and Mr. Abdo seconded, carried 7-0; to adopt the following resolution and SEQR regarding the sale of the Forestport Elementary property with the typo correction that it is in the Town of Forestport and not Town of Boonville as originally stated:

**WHEREAS**, the Board of Education seeks to sell school district property, which is of no use for school district purposes and which is located at 10275 New York State Route 28, Town of Forestport, County of Oneida, and State of New York, being the former Forestport Elementary School and being tax map number 66.000-3-01 and consisting of approximately 14+/- acres of land, containing a former elementary school building comprising approximately 19,844 +/- square feet; and

**WHEREAS**, the Board of Education has received and reviewed the contract to purchase the premises at the price of \$300,000.00; and

**WHEREAS**, the upkeep and maintenance of the former elementary school building diverts school resources that could otherwise be used to benefit students.

**NOW, THEREFORE**, be it resolved by the Board of Education of the Adirondack Central School District as follows:

**Section 1.** The Board of Education has determined the premises are no longer needed for School District purposes and the sale thereof is in the best interest of the District.

**Section 2.** The Board of Education determines the proposed transfer of the property is an Unlisted Action under the regulations of the State Environmental Quality Review Act and designates itself as Lead Agency. The transfer is found not to have an adverse environmental impact and a Negative Declaration is to be completed.

**Section 3.** The contract to sell school district property located at 10275 New York State Route 28, Town of Forestport, County of Oneida, and State of New York, being the former Forestport Elementary School and being tax map number 66.000-3-01 and consisting of approximately 14+/- acres of land, containing a former elementary school building comprising approximately 19,844 +/- square feet at a price of \$300,000.00, and upon other terms and conditions set forth therein, is hereby approved.

**Section 4.** The officers and employees of the District are authorized and directed to take all steps necessary or appropriate to complete the transaction upon the terms and conditions set forth in the purchase contract and contingent upon the provisions of New York Education Law §1804(6)(c) which may subject this action to a permissive referendum.

**Section 5.** This resolution shall take effect immediately.

**SEQR Notice:**

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

The Adirondack Central School District, as lead agency, has determined that the proposed action described below will not have a significant environmental impact and a Draft Impact Statement will not be prepared.

**Name of Action:** Sale of the former Forestport Elementary School

**SEQR Status:** Type 1  
Unlisted X

**Conditioned Negative Declaration:**  Yes  
 No

**Description of Action:**

Sale of a district building known as the former Forestport Elementary School located at 10275 New York State Route 28, in the Town of Forestport, County of Oneida and State of New York, consisting of approximately 14 +/- acres of land, containing a former elementary school building comprising approximately 19,844 square feet, being Tax Map No. 66.000-3-01, including all rights which the seller has in or with the property.

**Location:** 10275 New York State Route 28  
Town of Forestport  
County of Oneida  
State of New York

Tax Map No.: 66.000-3-01

**Reasons Supporting This Determination:**

(See 617.7(a)-(c) for requirements of this determination; see 617.7(d) for Conditioned Negative Declaration)

Upon review and consideration of the project full environmental assessment form, Part I, and II as well as review and consideration of the comments from the various involved and interested agencies, the Board of Education, as lead agency, following a thorough review and consideration of the conditions set forth in 6 N.Y.C.R.R. §617.7 has determined that the project will not result in a large or significant adverse impact on the environment.

**If Conditioned Negative Declaration,** provide on attachment the specific mitigation measures imposed, and identify comment period (not less than 30 days from the date of publication in the ENB)

**For Further Information:**

Contact Person: Edward Niznik, Superintendent of Schools  
Address: Adirondack Central School District  
110 Ford Street  
Boonville, New York 13309  
Telephone Number: (315) 942-9200

**INFORMATION AND DISCUSSION {Enclosures}:**

- Warrants:
  - Capital Fund Warrant #1
  - Special Aid Fund Warrant #1
  - Lund Fund Warrant #1
  - General Fund Warrant #1

- Jeff-Lewis School Boards Association Fall Dinner Meeting in Henderson – September 19, 2019 at 6:00 p.m.

**HANDOUTS:**

- Enrollment as of September 5, 2019
- District Calendar – Month of September
- Claims Auditor Reports – July& August 2019
- Conferences approved by Superintendent

At 8:46 p.m. Mr. Muha moved and Mr. Emery seconded, carried 7-0; the Board adjourned to the Audit Committee/Regular Meeting to be held on Tuesday, October 8, 2019 at 6:30 p.m. in the West Leyden Elementary cafeteria.

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**Sharon Cihocki, Clerk Pro-Tem**